

## DANIEL G. VELIZ

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Dear Sir or Madam:

I am contacting you in an effort to explore matching my extensive record as a Commercial Project Superintendent with opportunities in your organization. I have enclosed a brief resume for your review.

As you will see from my experience and accomplishments, I have a strong record of proven performance that includes saving projects that were in trouble, completing projects ahead of schedule, and developing/maintaining excellent relations with owners, owner representatives, engineers, architects, and subcontractors. Through each of my positions, I have fine-tuned many of the skills that make me an excellent candidate for your consideration. Additionally, I have numerous letters of compliment from owners and managers who attest to my excellent management, leadership, and problem solving skills.

I look forward to meeting with you to discuss specific aspects of my background that are of interest to you. I am available for immediate employment and can meet with you at your earliest convenience. Please feel free to contact me at the above address or telephone number to make arrangements for an interview.

Thank you for your time and consideration of my request and qualifications. I look forward to hearing from you soon.

Sincerely,

Daniel G. Veliz

Enclosure

**EXECUTIVE SUMMARY**

Experienced, dynamic, and resourceful Construction/Project Superintendent with an outstanding record of achievements and a broad range of proven skills that include:

- Comprehensive Trade Knowledge
- Strategic Planning
- Effective Communications
- Budget Management
- Problem Solving
- Multitask Management
- Strong Negotiations
- Customer Service

Principal personal strengths include loyalty, integrity, and a healthy sense of urgency. A team leader and team player who can be counted on to consistently attain better than expected results.

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**CAREER ACCOMPLISHMENTS**

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**ZACHRY CONSTRUCTION CORPORATION**, San Antonio, Texas

2006 – 2009

**PROJECT SUPERINTENDENT** – Consistently completed projects ahead of schedule and within budget for a variety of commercial construction and renovation projects.

- Won the company's prestigious **Eagle Award** for completion of the Hill Country Retreat Amenities Center for Pulte Homes in 2008.
  - Managed the project, from conception to finishout, that included a lap pool, wave pool, and standard pool, and 50,000 square foot facility.
- Completed a \$9 million Health and Wellness Center for the Methodist Health Systems.
  - Brought the two-story structural steel project \$300,000 under budget by reducing subcontractor and material costs.
- Managed all aspects of a major renovation project (\$3 million) for The University of Texas health Science Center. Completed project that involved renovation of three areas, on time and within budget with minimal interference in day-to-day operations.
- Used Primavera P6, Suretrack, and MS Project to develop and manage construction timelines.
- Worked closely with all subcontractors to set schedules, order construction materials, and resolve issues.

**SATTERFIELD & PONTIKES CONSTRUCTION, INC.**, San Antonio, Texas

2003 – 2006

**PROJECT SUPERINTENDENT** – Successfully turned around projects that had fallen behind schedule and running over budget.

- Took over the \$30 million construction project for the Laredo Community College New South Campus. Project was two months behind schedule.
  - Worked closely with subcontractors, redesigned schedules and eliminated 6 of the 8 weeks that the project was behind.
- Put on the Wal-Mart SuperCenter project in San Antonio. Realigned subcontractor schedules and completed the \$11 million project two weeks ahead of schedule.
- Selected to save the \$17 million International Polo Field project in Wellington, West Palm Beach, Florida.
  - Worked closely with the owner to resolve issues that put project 8 months behind schedule and in danger of cancellation.
  - Resolve all issues and satisfactorily completed project.
- Recognized as the **Go To Superintendent** when projects ran into trouble.

**T.M. DAVIS CONSTRUCTION**, San Antonio, Texas

2000 – 2003

**PROJECT SUPERINTENDENT** – Established an excellent record of performance in meeting project schedules and budgets for two school projects.

- Took over the \$11 million Bob Lewis Elementary School project in San Antonio, Texas. Project as more than two months behind schedule.

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- Worked with school representatives and subcontractors, redesigned construction time lines, and completed the project on time and within budget.
- Managed the \$8 million La Vernia Elementary School from start and completed the project two months ahead of schedule.
- Recognized as **Supervisory Employee of the Year**, 2000

**SEDONA CONSTRUCTION**, San Antonio, Texas

1999 – 2000

**PROJECT SUPERINTENDENT** – Completed the Southside Heritage Elementary School Maintenance Project two months ahead of schedule and the \$11 million Building, Bus, Fuel Depot, Security Headquarters was completed on time and on budget.

**MBK CONSTRUCTION**, San Antonio, Texas

1998 – 1999

**PROJECT SUPERINTENDENT** – Selected as the 3<sup>rd</sup> Project Superintendent for the \$22 million AMC Multi-Screen Theater in Denver, Colorado. Project was four months behind schedule.

- Developed a Recovery Schedule and successfully completed the project on time and within budget.

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### EARLIER ACCOMPLISHMENTS

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- Automatic People Mover and multi level Maintenance Building, Bush International Airport, Houston, Texas
- Brooks AFB Laboratory for Lazar Technology, San Antonio, Texas
- Cherry Ridge Office Center, San Antonio, Texas
- De Llano's Restaurant Sea World of Texas, Sea World of Texas, San Antonio, Texas
- Embassy Suite Hotel, San Antonio, Texas
- Floresville Elementary School, Floresville, Texas
- Fountain Head Office Complex and Multi Level Parking Garage, San Antonio, Texas
- Henry B Gonzales Elementary School, San Antonio, Texas
- Holiday Inn Downtown River Walk, San Antonio, Texas
- Multi Species Complex Sea World of Texas, San Antonio, Texas
- San Antonio Convention Center Arena Renovation, San Antonio, Texas
- South Side Heritage Elementary School, San Antonio, Texas
- Texas State Bank Building and Multi Level Parking Garage, San Antonio, Texas
- Trinity Tower II and Multi Level Parking Garage, San Antonio, Texas
- University of Texas at San Antonio, Institute of Texas Culture-Exterior Renovation
- Uranga Tower and Multi Level Parking Garage, San Antonio, Texas
- Victoria Towers and Multi Level Parking Garage, San Antonio, Texas
- Wyndam Hotel and Multi Level Parking Garage, San Antonio, Texas

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### ADDITIONAL INFORMATION

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#### Professional Development:

- OSHA Course
- Certified Storm Water Pollution Manager

#### Professional Affiliations:

- American Builders and Contractors Association, **Excellence in Construction Award**
- **Golden Trowel Award** from the Mason's Association

#### Community Service:

- Volunteer, Wounded Warriors,
- Volunteer Superintendent, Pavilion in McAllister Park
- Kids Christmas Committee, American Builders and Contractors Association