

PROFESSIONAL EXPERIENCE

Rosa Elida Mendoza G
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May 23th 1981

May 2009-Sept 2009
(5 months)

Clark Construction

SAMMC North
Fort Sam Houston, TX, USA
790,000sf
Medical Tower

Clark Construction, Office Engineer

Office Engineer- Document Control for the Quality Control Department.

- Tracking field test reports for Consolidated Towers (COTO), Central Energy Plant (CEP) & Renovation (RENO) Projects.
- Generated Concrete Log and performed daily Log maintenance for the COTO Project.
- Coordination and Maintenance of "Quality Control" weekly meetings with the USACE for the COTO project.
- Support and Coordination for Project Close Out procedures.
- Support on Preparatory Meetings for the COTO Project.
- Generated and Tracked Failed Field Tests for COTO, RENO, CEP & Central Parking Structure (CPS) projects.
- Document control for Submittal files, Specialist Test Reports and Specifications for the COTO project.

April 2007-April 2009
(2 years)

Baker Concrete Construction Inc

Battlefield Trauma
San Antonio, TX, USA
17,800 sf Exterior
258,000sf Interior

Baker Concrete Construction, Project Engineer

The Project Engineer will practice the Core Commitments for all Baker Leads and Keys in collaboration with other PEs helping the Project Manager:

Battlefield Health and Trauma

- Establish, tracks, and maintains submittals, shop drawings, to include coordination, approval, distribution, etc.
- Reviews all time cards and supporting Scheduling and Payroll Department.
- Tracks and Maintains Shop drawing's modifications in a general plan.
- Submission of Concrete tickets, Rebar and others.
- Support on detailing area for specifics.
- Support on inspections.
- Transmitting information to the field for construction.
- Daily man power reports

Margaritaville Casino
Biloxi Mississippi, USA
637,231 sf

Margaritaville Casino & Resort

- Establish, tracks, and maintains submittals, shop drawings, to include coordination, approval, distribution, etc.
- Reviews all time cards and supporting Scheduling and Payroll Department.
- Assistance to PM with Hiring process.
- QAQC on embeds, anchor bolts and others.
- Assigned to provide all information needed to West area of the project, track and resolve issues.
- Coordinate and review drawings, submissions, specifications, any changes and document control.
- Acts as a liaison with, client, consultant, building inspector, city manager and other public personnel.
- Monitors and assists in the implementation of the quality control, safety and environmental programs.

Buffalo Thunder Resort,
New Mexico, USA
792,798 sf

Buffalo Thunder Casino & Resort

- Tracks, and maintains submittals, shop drawings, and samples to include coordination, approval, distribution, etc.
- Measuring Floor Flatness levels of the project.
- Conveys General Contractor's/Owner's needs and schedule to field supervision
- Assistance to PM with Hiring process
- Established and maintained project engineering files relating to plans, specifications, changes, clarifications, and submittals.

March 2006 - April 2007
(1 year)

Gracia Pons Construction Monterrey, MEXICO

Grupo Galeria, Gracia Pons, Projects Department, Project Coordinator (Area Certified by ISO 9001)

On charge of administration of projects such as Car Dealers ("Galeria" group includes BMW, VW, Peugeot, Isuzu, Mitsubishi, & others, as well as Carl's Jr. and IHOP restaurants):

- Design Development based on client needs and in accordance with Image catalogue.
- Elaboration of schedule for construction of the project.
- Interaction with all Subcontractors.
- Coordination with Superintendent, staff and subcontractors.
- Providing information needed on the field.
- Generate daily reports & photo reports of progress at the jobsite.
- Processing payments for subcontractors.
- Coordination for Project Close Out procedures.

February 2005 - February 2006
(1 year)

Walt Disney World Resort
EPCOT Center
Orlando FL, USA

September 2003 to
February 2005
(1 year, 5 months)

Diseno y Asesoría
Sabinon's Studio
Monterrey, MEXICO

May 2001 to
May 2002
(1 year)
Sorteos TEC
Monterrey, MEXICO

Walt Disney World resort, EPCOT Center, Cultural Representative, Participant of Cultural Representative Program, working at the Mexican Pavilion:

- Representing Mexican culture to guests, working full time with guest in the different areas at the pavilion, (assistance to Disney University during this program, and learning the Disney Culture for guest service, recognized worldwide and applicable to any business).

Architectural Design, Interior Design, Developing interior and architectural projects

- Generating designs for villas (2,000-20,000 sq.ft average).
- Development and supervision of design, construction and interior design for the villas, including all finishes, fabrics and furniture.
- Coordinating importation of materials and furniture from USA (mostly Texas & California, contact with Showrooms)
- Collaboration on full development of villas made as first price for "Sorteos TEC"
www.sorteotec.org/

Finish Supervisor, Interior Design, Developing interior and architectural projects

www.sorteotec.org/

- Construction and full decoration of Villas given as main price for "Sorteos TEC".
- Quality Control on the interior design (finishes, furniture, illumination, hardware).
- Punch list on deficiency items.

EDUCATION

1998-2003
Monterrey, MEXICO
May2002-Jun2003
Torino, Italy
*May 2006
Orlando, USA

Architectural Degree (Instituto Tecnológico y de Estudios Superiores de Monterrey)

Including 1-year exchange program at Politecnico di Torino, in Torino, Italy

"Guest Service" & "Architecture of EPCOT pavilions" quick courses assisted at Disney University

ADDITIONAL INFORMATION

Languages

Native speaker of **Spanish**

English : Fluent

Italian : Fluent

Computer Skills

Experienced with **Microsoft Office, Photoshop, AutoCAD 2009(8 years experience), Architectural Desktop(3 years), Constructware and QCS.**

Related Coursework

- **Workshops** Incideny Progettazione(Urban Analysis),Scenografia(Stage & Scene), Architettura degli interni/Allestimento (Interior Architecture and Analysis of the Area), Illuminotecnica(Illumination's technique)
- **Attendance to La Biennale di Venezia 2001**
- **Incident and Injury Free** by Baker University
- **Project Engineer** by Baker Instructor
- **Job Cost Report** by Baker Instructor
- **CPR & First Aids** by Baker University
- **Flat Floor Finish** by Baker University
- **Firestop** by Hilti Instructor r.
- **CONSTRUCTION QUALITY MANAGEMENT (CQM) For Contractors** by US Army Corps of Engineers (USACE).

Member of :

USGB – (U.S. Green Building Council)

YCF – (Young Constructors Forum)

ACI – (American Concrete Institute)